



Derry Fire Department

14 MANNING STREET, DERRY, NH 03038
(603) 432-6751 FAX: (603) 432-6752

LISTED AGENT/FIRE DRILL COORDINATOR APPLICATION

APPLICATION LISTING: LISTED AGENT (COMPLETE SECTION 1 & 2)
 FIRE DRILL COORDINATOR (COMPLETE SECTION 1 & 3)

APPLICATION FEE: \$25.00/YEAR (LISTED AGENT)

SECTION 1: PERSONAL INFORMATION – TO BE FILLED OUT COMPLETELY BY ALL APPLICANTS

AGENT NAME:		
HOME ADDRESS:		
CITY:	STATE:	ZIP:
HOME PHONE:	CELL PHONE:	EMAIL ADDRESS:

SECTION 2: LISTED AGENT – EMPLOYER / ALARM COMPANY INFORMATION

COMPANY NAME:	POSITION:	
COMPANY ADDRESS:		
CITY:	STATE:	ZIP:
COMPANY PHONE:	FAX:	

SECTION 3: FIRE DRILL COORDINATOR ONLY – PROPERTY INFORMATION

LIST ALL LOCAL BOXES TO BE SHORT ARMED BY YOU – USE REVERSE SIDE FOR ADDITIONAL BOXES AND PROPERTY LOCATIONS IF NEEDED.

PROPERTY NAME:	BOX #'S:	
PROPERTY ADDRESS(ES):		
OWNERS NAME:	PHONE:	
OWNERS ADDRESS:		
CITY	STATE:	ZIP:

DERRY FIRE DEPARTMENT - APPLICATION FOR LISTING AS A FIRE ALARM AGENT

- ANY INDIVIDUAL EMPLOYED IN THE BUSINESS OF INSTALLATION OR SERVICE OF FIRE ALARM OR SPRINKLER SYSTEMS MAY APPLY TO BE LISTED AS A FIRE ALARM LISTED AGENT IN THE TOWN OF DERRY, NH. EACH PERSON WORKING ON ANY FIRE DETECTION OR SUPPRESSION SYSTEM IN THE TOWN OF DERRY MUST BE INDIVIDUALLY LISTED AS A LISTED AGENT. THERE ARE NO COMPANY LISTINGS ALLOWED.
- ANY INDIVIDUAL DESIGNATED BY A PROPERTY OWNER MAY APPLY TO BE LISTED AS A FIRE DRILL COORDINATOR IN THE TOWN OF DERRY, NH.
- FIRE DRILL COORDINATORS MAY DISCONNECT A FIRE ALARM SYSTEM FROM A SPECIFIED MASTERBOX OR BOXES ON A SPECIFIED PROPERTY IN THE TOWN OF DERRY, NH FOR WHICH THE AGENT IS LEGALLY RESPONSIBLE. DISCONNECTIONS SHALL BE ALLOWED ONLY FOR LEGITIMATE FIRE DRILL ACTIVITIES

AN AGENT LISTING SHALL REMAIN IN EFFECT FOR A PERIOD OF NOT MORE THAN ONE (1) YEAR, OR LESS SHOULD:

- THE LISTED AGENT NO LONGER MEETS THE REQUIREMENTS FOR BEING A LISTED AGENT, OR;
- THE LISTED AGENT HAS VIOLATED THE PROCEDURES OR REQUIREMENTS OF THE DERRY FIRE DEPARTMENT FOR FIRE ALARM BOX LISTED AGENTS, OR;
- THE LISTED AGENT IS NO LONGER EMPLOYED BY THE COMPANY OR PROPERTY LISTED UPON THIS APPLICATION. LISTED AGENTS WHO CHANGE EMPLOYMENT MUST REAPPLY FOR A NEW AGENT LISTING.

AGENT LISTINGS EXPIRE AT THE END OF THE EACH CALENDAR YEAR. AGENT LISTINGS MAY BE RENEWED YEARLY, PROVIDED THE APPLICANT CONTINUES TO MEET THE REQUIREMENTS FOR BEING A LISTED AGENT FOR THE TOWN OF DERRY, NH.

Agent Signature: _____ **Date:** _____

For Derry Fire Department Use Only:

APPLICATION DATE:	EXPIRATION DATE: 12/31/ _____
BOX KEY SUPPLIED: <input type="checkbox"/> YES <input type="checkbox"/> NO	SHORT ARM SUPPLIED: <input type="checkbox"/> YES <input type="checkbox"/> NO
SHORT ARM #:	
APPLICATION FEE RECEIVED: (\$25/YR) <input type="checkbox"/> \$ _____	<input type="checkbox"/> CHECK #: _____ <input type="checkbox"/> CASH
SHORT ARM FEE RECEIVED: (\$50) <input type="checkbox"/> \$ _____	<input type="checkbox"/> CHECK #: _____ <input type="checkbox"/> CASH