

Town of Derry, NH
Department Mission and Objectives
Fiscal Year 2009

DEPARTMENT: FINANCE

ACTIVITY CENTER: TAX COLLECTOR

DEPARTMENT MISSION:

To perform our duties in accordance with state law in a courteous and efficient manner. Our department provides tax, utility, revenue collection as well as motor vehicle support to citizens, the public and also other Town departments. Also important, we seek to provide for further training for the department offered by the New Hampshire Tax Collector's Association, Town Clerk's Association (relating to motor vehicles) and the State Bureau of Education and Training when possible.

The continuation of processing services and collection of payments through retail lockbox, drive-through, drop-off box and providing for the use of debit cards provides the best options for payment to our citizens.

To collect, report, and properly account for funds on behalf of the State and Town, to process other departmental accounts receivable, and all revenues received by the Town.

To record redemptions, liens and deeds at Rockingham County Registry of Deeds.

To report to the Town Council any property that can be deeded due to nonpayment of tax liens and execute Tax Collector's Deeds when necessary.

DEPARTMENT OBJECTIVES:

- A. Continue to research and evaluate methods of payment, bill printing and processing through retail services for:
 - Real Estate Tax, Water/Wastewater, Motor Vehicle Permits and other Revenue
- B. Continue skills and professional development as well as implement the MAAP Printer Upgrade Project as required by the Department of Safety Division of Motor Vehicles
- C. Enhance citizen access to information through our webpage and cable TV options

Town of Derry, NH
 FY FY 2009 Budget
 Activity Center Summary By Category

42 Department: FINANCE DEPT		Activity Center : TAX COLLECTOR						
Acct #	Account Description	FY 2006 Revised Budget	FY 2007 Revised Budget	FY 2008 Revised Budget	FY 2008 Projected Actual	FY 2009 Department Recommended	FY 2009 Town Admin Recommended	FY 2009 Town Council Adopted
	TOTAL Operations & Maintenance	38,239	66,923	67,222	73,091	71,786	71,786	71,786
	Capital Outlay							
	Transfers							
960	TAX TFR TO TRUST/AGENCY FUND	184,950	175,500	175,500	171,000	171,000	171,000	171,000
960	TC TFR TO TRUST/AGENCY FUND	0	130,000	130,000	125,000	125,000	125,000	125,000
	TOTAL Transfers	184,950	305,500	305,500	296,000	296,000	296,000	296,000
	Debt Service							
980	TAX DEBT SERVICE	0	813	813	813	813	813	813
	TOTAL Debt Service	0	813	813	813	813	813	813
	TOTAL TAX COLLECTOR	424,245	740,718	720,001	717,269	714,104	714,104	714,104

PROJECTION: 2009 FY 2009 BUDGET

FOR PERIOD 99

ACCOUNTS FOR:
TAX COLLECTOR

2007 ACTUAL 2008 ORIG BUD 2008 REVISED BUD 2008 ACTUAL 2008 PROJECTION 2009 Adopted PCT CHANGE

31	TAX REVENUE	2007 ACTUAL	2008 ORIG BUD	2008 REVISED BUD	2008 ACTUAL	2008 PROJECTION	2009 Adopted	PCT CHANGE
14201000	031100	0000	0000	0000	-4,760.97	0000	0000	0%
14201000	031100	10,552.08	0000	0000	-663.43	0000	0000	0%
14201000	031100	-39,603.84	0000	0000	-7,493.32	0000	0000	0%
14201000	031100	579,610.32	0000	0000	-43,512.64	0000	0000	0%
14201000	031101	0000	0000	0000	-7,324.00	0000	0000	0%
14201000	031105	0000	0000	0000	-1,348.96	0000	0000	0%
14201000	031106	0000	0000	0000	-973.78	0000	0000	0%
14201000	031900	-328,523.17	-225,000.00	-225,000.00	-51,583.19	-275,000.00	-353,000.00	56.9%
14201000	031901	0000	0000	0000	-86.05	0000	0000	0%
14201000	031902	0000	0000	0000	-292.96	0000	0000	0%
14201004	031106	0000	0000	0000	-94.00	0000	0000	0%
14201005	031100	-64,563,799.28	0000	0000	-250,441.75	0000	0000	0%
14201005	031102	-2.54	0000	0000	0000	0000	0000	0%
14201005	031900	0000	0000	0000	-93,220.85	0000	0000	0%
14201006	031100	0000	0000	0000	-901,018.18	0000	0000	0%
14201006	031900	0000	0000	0000	-83,279.41	0000	0000	0%
14201007	031100	0000	0000	0000	-64,554,607.16	0000	0000	0%
14201007	031900	0000	0000	0000	-169,881.65	0000	0000	0%
	TOTAL TAX REVENUE	-64,546,148.93	-225,000.00	-225,000.00	-66,170,582.30	-275,000.00	-353,000.00	56.9%
32	LICENSE/PERMIT/FEE							
14202001	032201	-94,740.00	-95,000.00	-95,000.00	-86,997.50	-94,000.00	-92,000.00	-3.2%
14202001	032202	-4,696,229.41	-4,900,000.00	-4,900,000.00	-4,215,427.98	-4,584,000.00	-4,675,000.00	-4.6%
14202001	032203	-14,945.00	-18,000.00	-18,000.00	-14,428.00	-15,000.00	-15,000.00	-16.7%
14202001	032906	-183,735.00	-195,000.00	-195,000.00	-166,173.00	-190,000.00	-182,000.00	-6.7%
14202001	032906	-110,904.50	-130,000.00	-130,000.00	-101,162.00	-190,000.00	-110,000.00	-15.4%
	TOTAL LICENSE/PERMIT/FEE	-5,100,553.91	-5,338,000.00	-5,338,000.00	-4,584,188.48	-4,883,000.00	-5,074,000.00	-4.9%
36	SERVICE REVENUE							
14204000	034013	-757.75	-750.00	-750.00	-581.25	-650.00	-650.00	-13.3%
	TOTAL SERVICE REVENUE	-757.75	-750.00	-750.00	-581.25	-650.00	-650.00	-13.3%
37	MISC REVENUE							
14205000	035043	-11,186.96	-9,400.00	-9,400.00	-7,871.43	-10,000.00	-10,000.00	6.4%
14205000	035061	-675.45	0000	0000	0000	0000	0000	0%
14205000	035090	-2,537.07	0000	0000	-6,139.73	0000	0000	0%

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NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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PROJECTION: 2009 FY 2009 BUDGET

FOR PERIOD 99

ACCOUNTS FOR:
TAX COLLECTOR

	2007 ACTUAL	2008 ORIG BUD	2008 REVISED BUD	2008 ACTUAL	2008 PROJECTION	2009 Adopted	PCT CHANGE
TOTAL MISC REVENUE	-14,399.48	-9,400.00	-9,400.00	-14,011.16	-10,000.00	-10,000.00	6.4%
TOTAL TAX COLLECTOR	-69,661,860.07	-5,573,150.00	-5,573,150.00	-70,769,363.19	-5,168,650.00	-5,437,650.00	-2.4%