

# Town of Derry, NH

## Department Mission and Objectives Fiscal Year 2009

DEPARTMENT: FINANCE

ACTIVITY CENTER: FINANCE

### DEPARTMENT MISSION:

To manage the Town of Derry's financial resources in a professional fashion in accordance with generally accepted accounting principles, New Hampshire state law and the Town Charter. All activity of the Department is done with the acknowledgement of the Town's stewardship responsibility to the public for efficiently utilizing the resources entrusted to it. This mission is primarily achieved through strict accounting practices, frequent comprehensive reporting, and effective budgeting and budgetary controls, while cooperating and coordinating with all town departments to ensure efficient, overall financial management.

### DEPARTMENT OBJECTIVES:

1. Continue to develop and refine internal financial policies, procedures and controls to insure accurate financial reporting.
2. Provide timely and accurate financial advice to the Town Council, departments, boards and committees.
3. Assist other departments in project management through improvements in the budget preparation process, management controls, training, and direct assistance in use of procedures, forms and systems software. . . .
4. Seek out, review and recommend, when appropriate, new technologies that will improve the delivery of service to citizens and improve the overall efficiency of the Town's operations.
5. Produce a Comprehensive Annual Financial Report that continues to receive an annual "Certificate of Achievement for Excellence in Financial Reporting" award from the Government Finance Officers Association of the United States and Canada.

Town of Derry, NH  
 FY FY 2009 Budget  
 Activity Center Summary By Category

40		Activity Center : FINANCE						
Department: FINANCE DEPT		FY 2006 Revised Budget	FY 2007 Revised Budget	FY 2008 Revised Budget	FY 2008 Projected Actual	FY 2009 Department Recommended	FY 2009 Town Admin Recommended	FY 2009 Town Council Adopted
Acct #	Account Description							
<b>Personnel Services</b>								
110	FIN PERMANENT POSITIONS	342,191	404,664	422,705	418,105	425,083	425,083	425,083
120	FIN TEMPORARY POSITIONS	1,530	1,530	1,275	1,339	1,275	1,275	1,275
140	FIN OVERTIME	6,000	6,000	7,000	7,000	7,000	7,000	7,000
190	FIN OTHER COMPENSATION	31,781	43,357	24,304	24,256	28,563	28,563	28,563
200	FIN EMPLOYEE BENEFITS	90,991	128,133	160,425	131,525	138,695	138,695	138,695
291	FIN TRAINING & CONFERENCES	6,150	7,900	6,750	6,750	6,700	6,700	6,700
<b>TOTAL Personnel Services</b>		<b>478,643</b>	<b>591,584</b>	<b>622,459</b>	<b>588,975</b>	<b>607,316</b>	<b>607,316</b>	<b>607,316</b>
<b>Operations &amp; Maintenance</b>								
301	FIN AUDITING SERVICES	45,209	45,229	22,880	22,880	23,900	27,500	27,500
341	FIN TELEPHONE	2,100	2,100	2,100	1,080	1,080	1,080	1,080
390	FIN OTHER PROFESSIONAL SERVICE	700	25,625	615	2,900	1,215	1,215	1,215
430	FIN REPAIRS & MAINTENANCE	53	53	53	57	60	60	60
440	FIN RENTAL & LEASES	2,928	540	602	450	450	450	450
550	FIN PRINTING	300	400	400	450	500	500	500
560	FIN DUES & SUBSCRIPTIONS	1,100	1,100	1,100	1,000	940	940	940
620	FIN OFFICE SUPPLIES	7,000	6,000	6,000	6,000	6,000	6,000	6,000
625	FIN POSTAGE	4,600	4,408	4,600	4,600	4,600	4,600	4,600
630	FIN MAINT & REPAIR SUPPLIES	500	500	500	250	100	100	100
690	FIN OTHER NON CAPITAL	500	500	500	60	100	100	100
<b>TOTAL Operations &amp; Maintenance</b>		<b>64,990</b>	<b>86,455</b>	<b>39,350</b>	<b>39,727</b>	<b>38,945</b>	<b>42,545</b>	<b>42,545</b>

Town of Derry, NH  
 FY FY 2009 Budget  
 Activity Center Summary By Category

40		Activity Center : FINANCE						
Department: FINANCE DEPT		FY 2006	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009
Acct #	Account Description	Revised Budget	Revised Budget	Revised Budget	Projected Actual	Department Recommended	Town Admin Recommended	Town Council Adopted
	<b>Capital Outlay</b>							
	<b>Debt Service</b>							
980	FIN DEBT SERVICE	0	2,592	2,592	2,592	2,592	2,592	2,592
	<b>TOTAL Debt Service</b>	0	2,592	2,592	2,592	2,592	2,592	2,592
	<b>TOTAL FINANCE</b>	543,633	680,631	664,401	631,294	648,853	652,453	652,453

PROJECTION: 2009 FY 2009 BUDGET

FOR PERIOD 99

ACCOUNTS FOR:  
FINANCE

	2007 ACTUAL	2008 ORIG BUD	2008 REVISED BUD	2008 ACTUAL	2008 PROJECTION	2009 Adopted	PCT CHANGE
36 SERVICE REVENUE							
14004000 034013 COPIES	.00	-25.00	-25.00	.00	-10.00	-10.00	-60.0%
TOTAL SERVICE REVENUE	.00	-25.00	-25.00	.00	-10.00	-10.00	-60.0%
37 MISC REVENUE							
14005000 035061 WC REIMB	-12,183.55	.00	.00	.00	.00	.00	.0%
14005000 035062 RESTITUTIO	-62.52	.00	.00	-13.62	-14.00	.00	.0%
14005000 035063 REIMB-NONG	-1,629.66	-500.00	-500.00	-3,170.32	-50.00	-100.00	-80.0%
14005000 035066 INS CLAIMS	-4,120.00	-500.00	-500.00	-669.35	-500.00	-500.00	.0%
14005000 035066 PINAR INS CLAIMS	-3,505.00	.00	.00	.00	.00	.00	.0%
14005000 035090 MISC REV	-80,423.02	.00	.00	-89.22	-30.00	.00	.0%
TOTAL MISC REVENUE	-101,923.75	-1,000.00	-1,000.00	-3,942.51	-594.00	-600.00	-40.0%
39 OTH FINANCING SOURCE							
14005000 035011 SALE-PROP	-1.00	.00	.00	.00	.00	.00	.0%
TOTAL OTH FINANCING SOURCE	-1.00	.00	.00	.00	.00	.00	.0%
TOTAL FINANCE	-101,924.75	-1,025.00	-1,025.00	-3,942.51	-604.00	-610.00	-40.5%