

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2009

DEPARTMENT: PUBLIC WORKS

ACTIVITY CENTER Bldg & Grounds, Trees

DEPARTMENT MISSION:

The Building and Grounds Division's key responsibility is to provide a safe environment, ergonomically and mechanically; to maintain the upkeep of all Town owned facilities with landscaping service, house services functions, and equipment maintenance; to ensure cooperation and compliance with fire codes; ensure state facility standards are met; and, implement building improvements and modifications in compliance with the American Disability Act. The division assists with the maintenance of historical buildings. The division carries out its mission through preventative, scheduled, and emergency maintenance to preserve and to protect the Town's assets and their appearance. Hazardous and/or dangerous trees under the Town's jurisdiction are removed to ensure the safety of our citizens and the health of our tree stock.

DEPARTMENT OBJECTIVES:

1. Address issues that are found during the building audits.
2. To provide a safe and clean environment for all town employees and citizens in all Town facilities.
3. Continue training employees to control the cost and use of outside contractors in the general maintenance field, H.V.A.C., and other skilled trades.
4. Provide cost-effective services that meet the essential requirements of our customer.
5. Remove dead and diseased trees that are within the Town's right of way that cause an imminent danger to the public.
6. Continue the renovations at the Veteran's Hall. Exterior renovations are proposed in this fiscal year.
7. Upgrade the Energy Management System along with VAV boxes in the Derry Municipal Center.
8. Continue reviewing and adjusting the energy management systems to reduce the energy consumption in Town buildings.

Town of Derry, NH
 FY FY 2009 Budget
 Activity Center Summary By Category

80 Department: PUBLIC WORKS DEPT		Activity Center : BUILDING & GROUNDS						
Acct #	Account Description	FY 2006 Revised Budget	FY 2007 Revised Budget	FY 2008 Revised Budget	FY 2008 Projected Actual	FY 2009 Department Recommended	FY 2009 Town Admin Recommended	FY 2009 Town Council Adopted
Personnel Services								
110	BG PERMANENT POSITIONS	222,609	235,378	243,347	243,347	254,944	264,903	249,686
120	BG TEMPORARY POSITIONS	0	4,680	0	14,633	0	0	0
140	BG OVERTIME	13,000	14,000	14,000	8,944	14,000	14,000	14,000
190	BG OTHER COMPENSATION	3,532	7,715	16,455	21,515	24,427	24,427	24,427
200	BG EMPLOYEE BENEFITS	116,209	117,053	114,002	98,235	106,435	96,737	95,195
291	BG TRAINING & CONFERENCES	1,000	1,000	1,000	1,000	1,000	1,000	1,000
292	BG UNIFORMS	4,606	4,285	4,464	4,464	4,464	4,464	4,464
TOTAL Personnel Services		360,956	384,111	393,268	392,138	405,270	405,531	388,772
Operations & Maintenance								
310	BG ARCHITECTS/ENGINEERING SVS	25,000	50,000	0	600	0	0	0
341	BG TELEPHONE	3,107	2,256	2,470	3,040	3,344	3,344	3,344
342	BG INFO TECH SERVICES	0	0	0	440	960	960	960
390	BG OTHER PROFESSIONAL SVS	1,647	0	0	850	0	0	0
410	BG ELECTRICITY	73,224	82,737	70,740	72,414	76,458	76,458	76,458
411	BG HVAC	45,848	33,262	36,499	36,499	38,632	38,632	38,632
412	BG WATER	5,081	5,765	4,132	5,889	6,286	6,286	6,286
413	BG SEWER	5,297	5,229	3,705	5,921	6,760	6,760	6,760
430	BG CONTRACTED REPAIR & MAINT	88,016	49,488	72,063	74,143	103,263	53,263	53,263
440	BG RENTALS & LEASES	832	30	30	30	30	30	30
490	BG OTHER PURCHASED PROF SVS	18,000	23,000	23,000	23,076	13,000	13,000	13,000

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550	BG PRINTING	0	0	0	100	0	0	0
610	BG SUPPLIES-GENERAL	4,600	10,336	9,500	8,250	9,500	9,500	9,500
620	BG SUPPLIES-OFFICE	0	0	0	100	0	0	0
630	BG MAINT & REPAIR SUPPLIES	25,250	12,750	12,250	13,010	14,450	14,450	14,450
635	BG GASOLINE	78	1,845	822	822	1,200	1,200	1,200
636	BG DIESEL FUEL	1,343	1,590	956	2,500	1,320	1,320	1,320
640	BG SUPPLIES-CUSTODIAL&HOUSEKE	20,239	18,700	17,700	15,400	17,700	17,700	17,700
650	BG SUPPLIES-GROUNDSKEEPING	4,424	1,624	1,624	1,624	1,624	1,624	1,624
660	BG VEHICLE REPAIRS	2,000	0	0	0	0	0	0
670	BG BOOKS & PERIODICALS	0	0	0	140	0	0	0
690	BG OTHER NON CAPITAL	1,800	7,254	0	150	0	0	0
	TOTAL Operations & Maintenance	325,786	305,866	255,491	264,998	294,527	244,527	244,527
	Capital Outlay							
710	BG LAND & IMPROVEMENTS	0	0	0	24,000	0	0	0
720	BG BUILDINGS	1	0	20,000	20,000	100,000	50,000	150,000
760	BG VEHICLES	5,000	0	0	0	0	0	0
	TOTAL Capital Outlay	5,001	0	20,000	44,000	100,000	50,000	150,000
	Transfers							
930	BG TFR TO CAPITAL PROJECT FUND	0	45,000	180,000	180,000	0	0	0
	TOTAL Transfers	0	45,000	180,000	180,000	0	0	0
	Debt Service							
990	B&G OTHER FINANCIAL USES	0	0	0	0	7,500	7,500	7,500

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	TOTAL Debt Service	0	0	0	0	7,500	7,500	7,500
	TOTAL BUILDING & GROUNDS	691,743	734,977	848,759	881,136	807,297	707,558	790,799

PROJECTION: 2009 FY 2009 BUDGET

FOR PERIOD 99

ACCOUNTS FOR:	2007 ACTUAL	2008 ORIG BUD	2008 REVISED BUD	2008 ACTUAL	2008 PROJECTION	2009 Adopted	PCT CHANGE
BUILDING & GROUNDS							
34 ST NH REVENUE							
18003000 033595 HWYWM STATEREIMB	.00	.00	.00	-5,967.50	-5,968.00	.00	.0%
TOTAL ST NH REVENUE	.00	.00	.00	-5,967.50	-5,968.00	.00	.0%
35 OTH GOV REVENUE							
18003000 033793 INTERGOVER	.00	.00	.00	-85.94	.00	.00	.0%
TOTAL OTH GOV REVENUE	.00	.00	.00	-85.94	.00	.00	.0%
37 MISC REVENUE							
18005000 035031 RENT SHORT	-640.00	.00	.00	-147.24	-147.00	.00	.0%
18005000 035032 RENT LONG	.00	-1.00	-1.00	.00	-1.00	-1.00	.0%
18005000 035061 WC RHIMB	-4,564.29	.00	.00	-14,785.77	-9,300.00	.00	.0%
18005000 035063 REIMB-OTHR	.00	.00	.00	-5.00	-5.00	.00	.0%
18005001 035032 RENTLTADAM	-27,099.99	-30,600.00	-30,600.00	-25,950.00	-30,600.00	-30,600.00	.0%
18005001 035063 UTIL-ADAMS	-3,962.32	.00	.00	-80.00	.00	.00	.0%
18005003 035032 RENT KENDA	-38,818.48	-46,188.00	-46,188.00	-36,721.11	-39,300.00	-40,608.00	-12.1%
TOTAL MISC REVENUE	-75,085.08	-76,789.00	-76,789.00	-77,689.12	-79,353.00	-71,209.00	-7.3%
38 INTERFUND TFR IN							
18005000 039150 INTERFUND	-45,000.00	-100,000.00	-100,000.00	.00	-100,000.00	.00	-100.0%
TOTAL INTERFUND TFR IN	-45,000.00	-100,000.00	-100,000.00	.00	-100,000.00	.00	-100.0%
39 OTH FINANCING SOURCE							
18005000 035011 SALE-PROP	-62.00	.00	.00	.00	.00	.00	.0%
TOTAL OTH FINANCING SOURCE	-62.00	.00	.00	.00	.00	.00	.0%
TOTAL BUILDING & GROUNDS	-120,147.08	-176,789.00	-176,789.00	-83,742.56	-185,321.00	-71,209.00	-59.7%