

# **TAYLOR LIBRARY**

**(For Information Only – Net Appropriation Included  
in Finance-Other Municipal Obligations Budget)**

# Town of Derry, NH

## Department Mission and Objectives Fiscal Year 2010

### DEPARTMENT: TAYLOR LIBRARY

#### DEPARTMENT MISSION

The Taylor Library of East Derry, New Hampshire was established in 1877, through a bequest of Miss Harriet Taylor.

The Library exists to provide materials and services (informational, educational, cultural and recreational) in a non-discriminatory fashion.

The Library is entrusted to provide these services through the purchases or loan of books, collections, and programs from funds made available by the citizens of the town. Special emphasis is placed on students of all ages and academic levels – pre-school to elderly – by providing an atmosphere of cooperation and assistance.

The Taylor Library shall adhere to the American Library Association's Appendix E, "Library Bill of Rights", and Appendix F, "The Freedom to Read".

#### DEPARTMENT OBJECTIVES

A. Goal: To Expand and Improve Services (with future addition)

Objectives:

1.) Building

- a.) To become ADA Compliant
- b.) To upgrade building to code

2.) Patrons

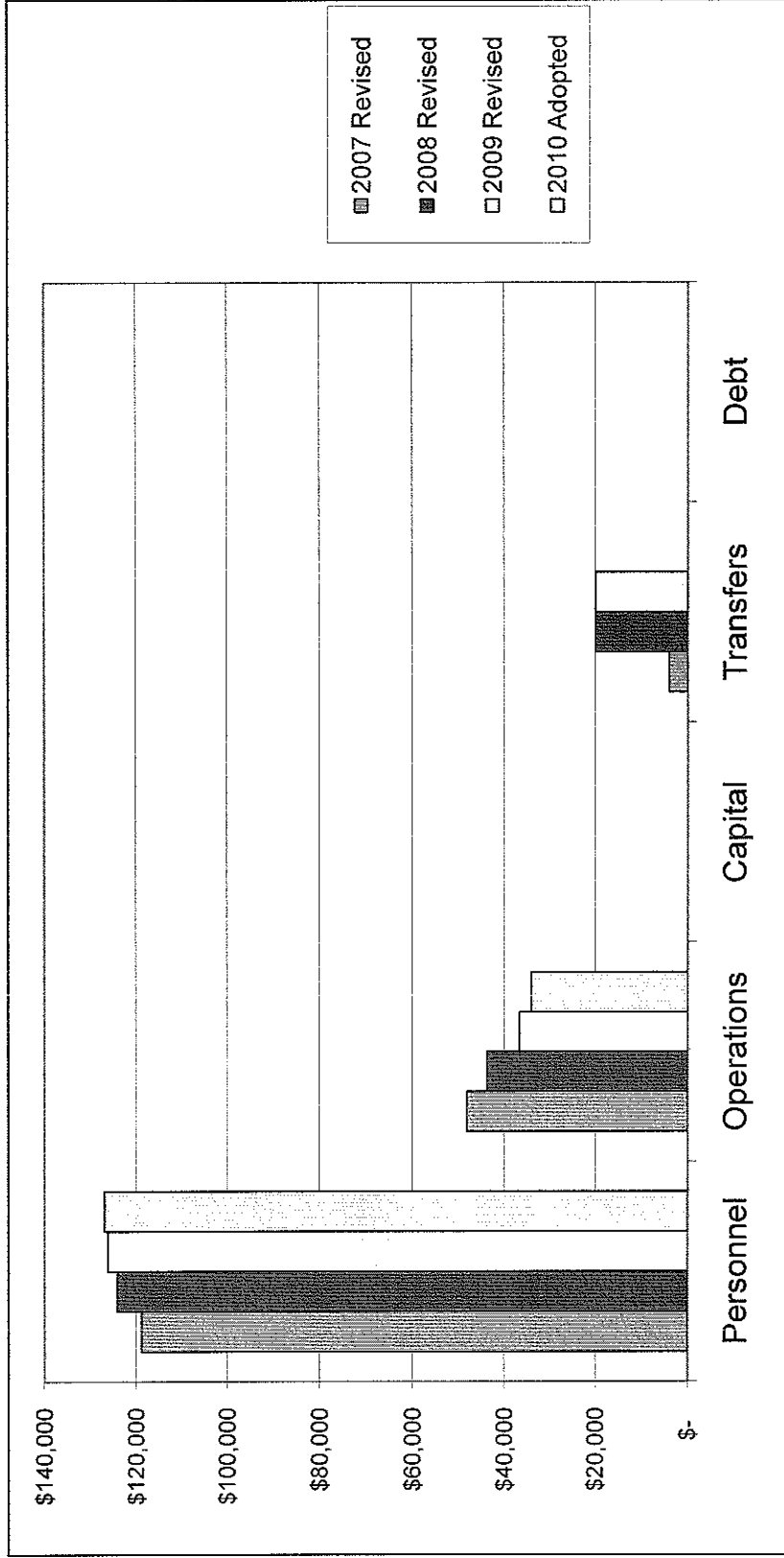
- a.) To expand services to Children and Adults with increased space.
- b.) To expand adult programming to include the summer.
- c.) Partner with local businesses for reading incentives to be used with our children's programs.

3.) Staff Training

- a.) To provide uniform customer service
- b.) Help educate patrons in the use of the library
- c.) Offer staff continuing education classes that will promote use of the library.

B. Goal: To Continue Building the Capital Reserve Fund

**Town of Derry, NH  
Taylor Library Budget Comparison  
FY2007 - FY2010**



	2007 Revised	2008 Revised	2009 Revised	2010 Adopted	% of Change FY09-FY10
Personnel	\$ 118,793	\$ 124,134	\$ 126,260	\$ 126,931	0.0%
Operations	48,236	43,755	36,653	34,018	-7.2%
Capital	0	0	0	0	N/A
Transfers	4,000	19,932	20,000	0	-100.0%
Debt	0	0	0	0	N/A
<b>Total</b>	<b>\$ 171,029</b>	<b>\$ 187,821</b>	<b>\$ 182,913</b>	<b>\$ 160,949</b>	<b>-12.0%</b>

Town of Derry, NH  
FY 2010 Budget

Activity Center Summary By Category

06 Department: LIBRARIES		Activity Center : TAYLOR LIBRARY						
Acct #	Account Description	FY 2007 Revised Budget	FY 2008 Revised Budget	FY 2009 Revised Budget	2009 Projected Actual	2010 Department Recommended	2010 Town Admin Recommended	2010 Town Council Adopted
<b>Personnel Services</b>								
110	TL PERMANENT POSITIONS	65,254	66,560	68,489	68,489	70,889	70,889	70,201
120	TL TEMPORARY POSITIONS	27,706	30,825	31,723	31,723	29,885	29,885	29,320
200	TL EMPLOYEE BENEFITS	25,333	26,249	25,548	25,547	27,010	27,010	26,910
291	TL TRAINING & CONFERENCES	500	500	500	500	500	500	500
<b>TOTAL Personnel Services</b>		<b>118,793</b>	<b>124,134</b>	<b>126,260</b>	<b>126,259</b>	<b>128,284</b>	<b>128,284</b>	<b>126,931</b>
<b>Operations &amp; Maintenance</b>								
310	TL ARCHITECTS/ENGINEERING	0	8,700	0	0	0	0	0
341	TL TELEPHONE	2,000	800	800	800	825	825	825
342	TL DATA PROCESSING	9,250	2,395	2,395	2,500	2,400	2,400	2,400
390	TL OTHER PROFESSIONAL SVS	4,700	5,522	5,100	4,800	5,500	5,500	5,500
410	TL ELECTRICITY	1,984	1,984	2,083	2,000	2,250	2,250	2,083
411	TL HVAC	1,770	1,785	2,550	2,500	2,125	2,125	2,125
412	TL WATER	85	100	100	100	100	100	100
430	TL REPAIRS & MAINTENANCE	5,200	4,500	6,085	6,000	6,085	6,085	3,685
440	TL RENTAL & LEASES	0	0	0	106	0	0	0
490	TL OTHER PROPERTY RELATED SVS	0	0	0	709	0	0	0
520	TL LIABILITY & GEN INSURANCE	1,300	1,300	1,300	1,300	1,300	1,300	1,300
550	TL PRINTING	0	0	0	300	0	0	0
610	TL GENERAL SUPPLIES	3,800	1,500	1,500	1,500	2,000	2,000	2,000
620	TL OFFICE SUPPLIES	140	2,440	2,440	2,400	2,500	2,500	2,500
625	TL POSTAGE	0	0	0	50	0	0	0

Town of Derry, NH  
FY 2010 Budget

Activity Center Summary By Category

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Acct #	Account Description	FY 2007 Revised Budget	FY 2008 Revised Budget	FY 2009 Revised Budget	2009 Projected Actual	2010 Department Recommended	2010 Town Admin Recommended	2010 Town Council Adopted
640	TL CUSTODIAL & HOUSEKEEPING	0	0	0	125	0	0	0
650	TL GROUNDSKEEPING SUPPLIES	0	0	0	96	0	0	0
670	TL BOOKS & PERIODICALS	10,800	10,800	10,800	10,900	11,500	11,500	11,500
680	TL DEPARTMENTAL SUPPLIES	-153	0	0	0	0	0	0
690	TL OTHER NON CAPITAL	7,360	1,929	1,500	1,500	0	0	0
	<b>TOTAL Operations &amp; Maintenance</b>	<b>48,236</b>	<b>43,755</b>	<b>36,653</b>	<b>37,686</b>	<b>36,585</b>	<b>36,585</b>	<b>34,018</b>
	<b>Capital Outlay</b>							
960	TL TFR TO TRUST/AGENCY FUND	4,000	19,932	20,000	20,000	20,000	20,000	0
	<b>TOTAL Transfers</b>	<b>4,000</b>	<b>19,932</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>0</b>
	<b>TOTAL TAYLOR LIBRARY</b>	<b>171,029</b>	<b>187,821</b>	<b>182,913</b>	<b>183,945</b>	<b>184,869</b>	<b>184,869</b>	<b>160,949</b>

PROJECTION: 2010 2010 BUDGET

FOR PERIOD 99

ACCOUNTS FOR:  
SR TAYLOR LIBRARY

	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2009 ACTUAL	2009 PROJECTION	2010 Adopted	PCT CHANGE
LICENSE/PERMIT/FEE	.00	.00	.00	-35.00	.00	.00	.0%
ST NH REVENUE	.00	.00	.00	-285.85	-286.00	.00	.0%
OTH GOV REVENUE	.00	.00	.00	.00	.00	.00	.0%
SERVICE REVENUE	-71.80	-150.00	-150.00	-51.60	-150.00	-150.00	.0%
MISC REVENUE	-6,497.29	-2,050.00	-2,050.00	-4,513.83	-3,655.00	-1,350.00	-34.1%
INTERFUND TFR IN	-163,723.63	-159,213.00	-159,213.00	-159,062.32	-159,713.00	-159,449.00	.1%
OTH FINANCING SOURCE	.00	-1,500.00	-1,500.00	.00	.00	.00	-100.0%
UNASSIGNED	-170,292.72	-162,913.00	-162,913.00	-163,948.60	-163,804.00	-160,949.00	-1.2%
TAYLOR LIBRARY	-170,292.72	-162,913.00	-162,913.00	-163,948.60	-163,804.00	-160,949.00	-1.2%
TOTAL SR TAYLOR LIBRARY	-170,292.72	-162,913.00	-162,913.00	-163,948.60	-163,804.00	-160,949.00	-1.2%
GRAND TOTAL	-1,299,832.92	-1,301,189.00	-1,301,189.00	-1,298,668.81	-1,302,080.00	-1,330,397.00	2.2%

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